**Youth Advisor (Senior USY) General Job Responsibilities**

**Temple Beth Abraham USY, 2014 NERUSY Chapter of the year, is a vibrant, growing and active youth group. Our USYers are involved in synagogue life and education, and USY programming inside and outside of our community. Our mission for our youth advisor includes mentoring, training, motivating and empowering our teens with a special emphasis on board development. The youth advisor will also promote the values of friendship, teamwork, respect, empathy and inclusion.**

The Youth Advisor should be Jewishly knowledgeable with a desire to learn and to teach. Additionally, the Youth Advisor will be committed to Conservative Judaism and practice.

**Specific Job Responsibilities**

* The Youth Advisor has overall responsibility for programming and supervision of USY teen activities. The Youth Advisor reports directly to the Director of Education and Programming.
* Planning and implementing a calendar of events
* Assist youth director with administrative tasks (dues collection, membership, release forms etc.)
* Communication with chapter members and parents
* Manage social networking
* Outreach to potential members
* Chaperone/staff events including board meetings, chapter programs, regional events (conventions and sleepovers as necessary)
* Integrate members with NERUSY programs
* Meet periodically with professional colleagues
* Understand, enforce and observe all behavioral and religious guidelines and policies

Position requires a flexible schedule with personal transportation

Aprox. 10 -15 hours a month.